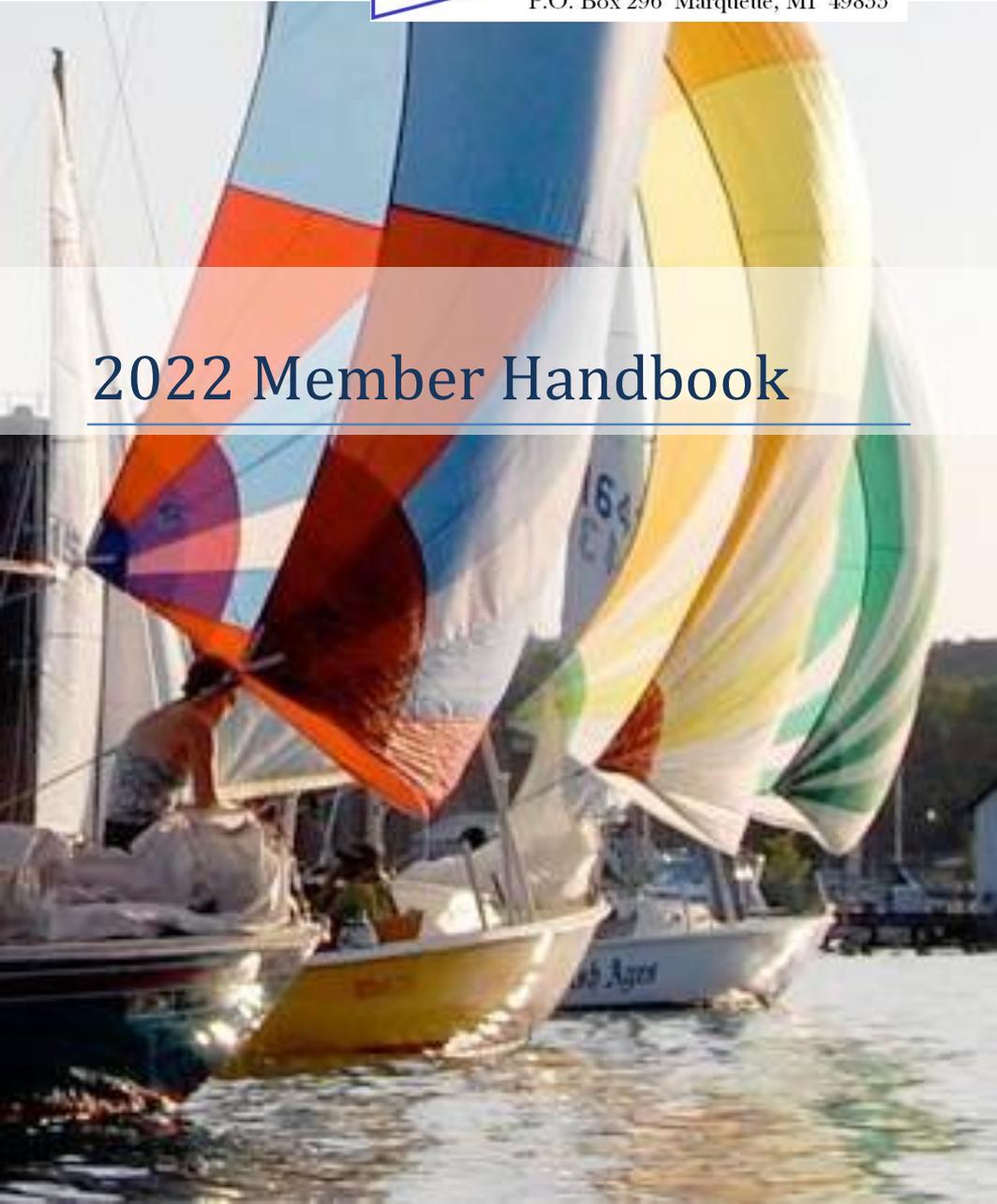




# 2022 Member Handbook

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## Dear MYC Member,

Welcome to the Marquette Yacht Club and thank you for joining or renewing your membership. Having joined MYC, you already recognize the value of Lake Superior and our fantastic community here on the lake. As a participating member of the MYC family, you now play an important role in our mission of supporting Marquette as an active and safe boating community.

In this handbook, you will find a wealth of information about the benefits of being a member of MYC. We are here to support your participation, so if you want to learn more about any of the programs and amenities available to you, please don't hesitate to reach out to one of your Board members.

I encourage you to become an active member of the club. If you have a passion or area of expertise, jump in and volunteer. Whether it is keeping things ship-shape around the club, helping with a party, or planning for the future - the more people that are involved the stronger we will be.

Sincerely,

*Michael Twohey*

Commodore, MYC

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## About the MYC

While the Marquette Yacht Club has been in existence in an on-again-off-again capacity for over a century, its present incarnation is the result of a handful of like-minded folks, an ad in the Mining Journal, and a loveable little boat called the Pearson Ensign. Since then, the club has grown considerably, and now serves as the home of not just Ensign Fleet 35, but other groups as well, including the Marquette Junior Yacht Club Sailing School, the NMU Sailing Club, Laser Fleet 35, and the (Lark) Rowers. These affiliate organizations make our club stronger, and more interesting for all our members.

## Our Vision

*To provide a unique gateway to recreational boating in our community.*

## Our Mission

*To encourage and support sailing and non-motorized boating by providing facilities for the recreational, educational, and social use of its members.*

## Club Values

- *To maintain the cost of access to achieve affordable facilities for members with a predictable fee structure.*
- *To host and encourage user groups to promote diverse community participation in activities with an emphasis in educations, safety, respect, and outreach.*

We ask you to please consider these statements carefully. Weigh them against the actions of your board of directors. Compare

them to your own feelings and opinions of what matters as members of both MYC and the community of Marquette. This club is subject to the will of its membership at all times and, as such, will be guided by your collective voice. If you have opinions, please share them with the board.

## Stay Connected

### MYC Website

All of the resources contained in this handbook are readily available on our website. Please visit us on the web for up to date membership forms, agreements, race information and more.

<http://www.marquetteyachtclub.org>

Mailing address: P.O. Box 296, Marquette, MI 49855

### MYC Facebook Group

The facebook group is a fun site filled with pictures and current information about club activities.

<http://www.facebook.com/groups/marquetteyachtclub>

### Marquette Junior Yacht Club Website

The Marquette Junior Yacht Club now maintains its very own real estate on the World Wide Web. Stocked with information about the summer sailing school program and fundraising events, this is your one-stop shop for all things Marquette Junior Yacht Club.

<http://www.mjyc.org>

Mailing address: PO Box 812, Marquette, MI 49855.

## Membership

There are four levels of membership in MYC. The cost of each membership level is set by the MYC Board each year at the Annual Meeting. Bills are sent in late winter with payment due by May 1st. Membership rates and privileges were last amended in 2020.

Regular Membership	The member is eligible to hold club office, lease dock space, access the clubhouse, have parking privileges, and can vote on club issues. A onetime purchase of club stock is required.
Joint Membership	Available to a Regular member and their spouse or significant other. They both hold all privileges of Regular membership including two votes on club issues.
Associate Membership	Associate members can use the clubhouse and club grounds as regular members and are eligible for upland storage. They do not have parking privileges at the clubhouse.
Student Membership	Student members have similar privileges to associate members.

See Appendices I & II for current fees and further detail of privileges.

## Dockage and Upland Boat Storage.

Docking and storage agreement forms must be signed prior to using these services. Fees, forms and complete rules are available at the MYC Website and below in the Appendices. Here is an overview of these services:

## Docking

Currently the club leases 26 dock spaces to members. Spaces are available to prior year lessees on a priority basis. A waiting list is maintained as part of the MYC database. As spots become available, they will be offered to the member next on the waiting list. Any Regular Member wishing to lease a dock space can be placed on the waiting list by written or email request to the dock committee. Do not pay for dockage unless you have been offered a slip by the dock committee.

A list of non-members requesting dockage (with request dates) will also be maintained. In the event that the members-only list is depleted, non-members will be invited to join as with seniority date established when they become a dues-paying member.

Dock renters must follow ALL the dock regulations outlined later in this booklet. Copies of the dock regulations are included in the appendices or can be obtained at the MYC website.

## Upland Storage – Summer

Upland storage for dingys and paddle sport boats < 18' is available between Memorial Day and October 1. Storage is intended to facilitate the use of small boats during the boating season, and not intended for long-term storage of boats in non-use. Boats greater than 18' are not eligible for summer storage on the premises without special permission from the dock committee. Each boat must be:

- stored on the site or area designated by the Club.
- labeled with MYC registration number on transom, and owners name must be painted or affixed to the trailer tongue.
- Boats must be on trailers or provided racks as assigned by Dock Committee.
- Spars on racks must have owners name affixed.

Fees are noted later in the fees section and on the MYC website

along with the storage agreement form.

## **Upland Storage – Winter**

Winter storage of boats may begin on Labor Day and boats must be removed no later than 7 days following Memorial Day or otherwise as informed by Dock Committee Chair. Any boats placed on Club property prior to Labor Day, or remaining on Club property 8 days after Memorial Day, may be moved by the Club at boat owner's expense. Boats moved by the Club will be stored by the Club at a location chosen solely by Club and owner will be charged \$25 a day storage. Boats improperly placed for storage or boats that create an obstruction will be moved by the Club. Owners name must be painted or affixed to the trailer tongue. Each boat must be stored on the site designated by the Club. Additional rules and fees are noted on the upland storage agreement form available on the MYC website.

## **Temporary Boat and Trailer Parking**

Temporary (a few days) storage of member owned boats or trailers on the grounds is permitted (space permitting) to facilitate transport, outfitting or repair. Boats should typically be parked off the North end of concrete parking area near small boat storage. Dock or Grounds Committee chair should be contacted for permission. The owner name must appear on trailer tongue.

## **Club Rental**

The Club grounds are available for rental by Regular Members only. A written request will be submitted to the MYC Board detailing the nature of the event, estimated attendance, and time the Club is needed. Approval or denial of the request will be determined by the Board. The fee for the event varies with the size of the event.

Renting the

Club does not give the renter the right to keep other members from using the Club. The renter is responsible to clean up

afterwards. The fee structure and other requirements are outlined on the rental agreement document found on the MYC website. Additional information is available in the Appendices.

## Parking at MYC

All Regular members are issued two parking passes, one of which must be displayed in your vehicle's lower driver's side windshield while on the property. If you have not received your parking passes, please contact the Club Secretary. Any vehicle not displaying a MYC parking pass is subject to removal at owner's expense.

Parking of automobiles or motorcycles in the Harborview parking lot (concrete area) is allowed only outside normal business hours. MYC has priority parking after 5 pm and on weekends. Parking of boats and trailers is not allowed on the concrete apron adjacent to the building. Temporary parking for boats is allowed to the north of this lot as described above under Upland Storage.

Parking on the edges of the gravel at the north end of the property is allowed, though passage must be kept clear through to the launch ramp.

The gravel parking area to the south of the club property is owned by the Fish Dock. Please limit parking on this area to passenger vehicles only. Parking of boats in this area is strictly prohibited by the Fish Dock.

## MYC Administration and Meetings

### MYC Board of Directors

<b>Commodore</b>	Michael Twohey – (906) 226-6465
<b>Vice Commodore</b>	Chad Lewis – (906) 250-0736
<b>Secretary</b>	Dennis Nezich – (906) 458-6818
<b>Treasurer</b>	Matt Zavislak – (906) 248-7366
<b>Director-at-Large</b>	Jennifer Grant – (906) 362-5050
<b>Director-at-Large</b>	Michael Potts – (906) – 361-4897
<b>Director-at-Large</b>	Doug Tosa – (906) –317-7974

### General Membership Meetings

MYC has regular general meetings which will be held at least two times per year, and additionally as called by the Commodore.. Any member of the MYC is welcome to attend. Any member wishing to discuss a subject at any General Meeting is requested to contact the Commodore to have the item added to the meeting agenda.

An Annual Banquet (which is also a general meeting) is held in late fall, usually in October. Membership is notified of the time, place and cost for this event. The Annual Banquet includes a short business meeting. Members not attending the dinner portion of the Banquet can attend the business meeting portion at no cost. Club officers and Board members are elected at this meeting.

This is the only meeting where dues can be adjusted. Other business can be proposed.

## Board of Directors Meetings

Board meetings are held at least twice per year or as called by the Commodore to transact necessary business. Any member may attend.

## Standing Committees

The MYC Board has established four standing committees to coordinate, manage, and make recommendations for different aspects of the club; **House, Grounds, Dock, and Communications**. The responsibilities and leaders of these committees are posted at the MYC website and below in the Appendices.

Committees act semi-autonomously with periodic consultation with the Board. Committees will generally be led by a Board member. Leaders are appointed by the Board for indefinite terms and additional members may be appointed or relieved by the Commodore. Expenditures by Committees may be made consistent with the Committee's terms (see Appendix) and within limits preapproved by the Board. Committees need not follow formal rules of order during meetings, but should act by consensus when possible.

## **Racing at MYC**

### **Ensign Fleet 35**

Ensign Fleet 35 conducts races every Wednesday night from the end of May through mid-September. Anyone interested in Ensign racing can contact the Ensign Fleet 35 Captain, whose contact information can be found on the MYC website.

### **Open Class**

Various races are conducted at MYC throughout the year. These races are open to any boat and will be scored on a time-adjusted basis using the boat's Portsmouth rating. Open class races fees are set by the Open Class Race Chair Yearly. For information on Open Class races please contact the Commodore, visit "MYC Open Class Racing" on Facebook, or check the MYC website

### **Laser Fleet**

The laser fleet races are conducted Sunday afternoons at 2 pm. Race fees are set yearly by the Laser Fleet at their Spring Meeting. For information on Laser racing please contact the Laser Fleet Captain, whose contact information can be found on the MYC website.

# Appendix I. Membership Categories and Privileges

	<b>Regular member</b>	<b>Joint member</b>	<b>Associate</b>	<b>Student</b>
<b>Vote and serve on Board</b>	Yes	Yes Both Individuals	No	No
<b>24 hr access to Clubhouse</b>	Yes	Yes	Yes	Yes
<b>24 hour access to grounds</b>	Yes	Yes	Yes	Yes
<b>24 hour access to south restroom</b>	Yes	Yes	Yes	Yes
<b>Dock rental</b>	Yes	Yes	No	No
<b>Dock wait list</b>	Yes	Yes	No	No
<b>Upland storage</b>	Yes	Yes	Yes	Yes
<b>Parking @ MYC</b>	Yes	Yes	No	No

# Appendix II. Dockage, Storage and Membership Fees 2022

Adopted 9-27-2020

## Membership

Regular	\$200
Joint (both partners)	\$300
Associate	\$100
Student	\$50

## Upland storage

Summer

Rack	\$55
Ground <18'	\$85

Winter

Up to 15'-6"	\$55
>15'-6" <= 24'	\$85
>24'	\$110

**Note: Winter storage is typically paid after winter with dues in spring.**

## Dockage fees

	Full season	Sub-let Monthly	Sub-let Weekly	Short-term 2-6 nights	Short-term 1 night
Regular member					
<24'	\$660	\$ 220	\$55	Free	Free
>24'	\$770	\$ 255	\$65		
SubOptimal	\$440	\$150	\$40		
Other members	NA	Same	Same	Free	Free
Member other YC	NA	NA	NA	Free	Free
Non-member	NA	NA	NA	\$25/night	Free

## **Appendix III. Dock Regulations**

### **1. Dock Committee Membership**

The members of the standing Dock Committee shall be appointed by the Club Commodore. The number of Committee members shall be three to five at discretion of the Commodore, normally having one member who does not rent a dockage slip.

### **2. Payment**

Dockage fees must be paid, in full, by May 1st and before the boat occupies the dockage slip. If the dockage is not paid by May 1st, the Dock Committee may consider assignment of the space to the next member on the waiting list. The next member on the list would have 10 days to decide and/or pay the dockage.

### **3. Reservations**

Club members occupying dockage slips during the previous boating season shall have the right to reserve a slip for the coming season by payment of the dockage fees, in full, on or before May 1st. A final billing notice will be sent to the occupants of slip spaces during April of each year by the Club Treasurer.

### **4. Assignment of Dockage**

When a dockage slip becomes available, either through relinquishment by the previous occupant or by non-payment of fees by May 1 of the current season, the Dock Committee may re-assign said slip. For this purpose, the Club Treasurer and Dock Committee Chairperson will maintain a waiting list of applicants desiring dockage.

### **5. Reserved but Unoccupied Dockage Slips**

Dockage slips, reserved by full payment but not occupied by the reserving member, and where there is no immediate probability of occupancy, may be sub-let by the Club, AND ONLY BY THE CLUB, at a rate determined by the Board each season. The slip must be relinquished by the temporary occupant (sub-letter) to the reserving member on one week's written notice to the Club from the reserving member and one week's written notice to the sub-letter by the Club. The reserving member of a subleased space shall have the right to reserve said space for the next season.

## 6. Procedure for Sub-Letting Slips:

1. Sub-let fees will be 1/3 of the annual rate per month, or 1/12 the annual rate per week, and will not exceed the annual rate for the entire season. The fee will be split (50/50) between the MYC and the originally assigned dockerman.
2. Dock Committee will ascertain in early June which spots are still unoccupied and contact those assigned dockermen to find out when they expect to occupy their spaces. If occupancy is not scheduled for at least 1 month, the Club should then explore sub-letting the space.
  - a. Sub-lets will first be offered to members on the dock waiting list in priority of time on list; then offered to others. Any Club member interested in sub-letting a slip space needs to inform the Treasurer of their desire *in writing*, who will inform the Dock Committee, as soon as possible.
  - b. The Dock Committee will inform the assigned (non-occupying) dockerman in writing that their spot is being sub-let and give them the contact information of the sub-letter.
  - c. Once the original assigned dockerman is ready to occupy the spot, they will need to notify the Dock Committee in writing of their intended date to re-occupy (need to give at least two weeks' notice.) The Dock Committee will then notify the sub-letter, in writing, and give at least one week's notice to vacate the spot. The Dock Committee will then instruct the Club Treasurer and original assigned dockerman to refund the unused portion of the sub-letter's payment.

## 7. Short-term Docking – Less Than One Week

1. Any dockerman may allow another member to use their slip for a period of less than 1 week with no fees due to the MYC. Periods of one week or longer will follow rules for sublets.
2. Non-members may use a slip at the discretion of the dockerman assigned the slip:
  - a. For one night with no fee due the MYC.

- b. For 2-6 nights at a rate of \$25 per night to the MYC.
  - c. Fees will be assessed to the docker assigned the slip and it is their responsibility to inform the Treasurer and pay the fee, not the short-term docker.
3. Members of other Yacht Clubs will be granted privileges of members for purposes of short-term docking as described here.
4. Short-term dockers must complete a dock agreement form, and must be insured per dock regulations (see item 12).

## **8. Waiting List**

A waiting list of those Regular members desiring slip space shall be maintained by the Club Treasurer and Dock Committee Chairperson. A Regular-member wishing to be placed on the waiting list must identify, in writing or email, the type and size of the vessel for which space is sought. The Dock Committee shall accept or reject applications for the waiting list on the basis of the type and size of the vessel for which slip is sought. Assignment of slips will be based on size of boat and slip, and seniority on list.

## **9. Placement of Boats**

The Marquette Yacht Club Board shall have the right to designate, adjust or reassign slip spaces based upon recommendations by the Dock Committee. Members may use their assigned slip for any boat that they own or have chartered and may interchange them at the slip as they choose, provided the required boat information is provided on the dock agreement form and the boat's length is appropriate for the site.

## **10. Transfer of Boat**

If an occupant of a slip transfers ownership of the docked vessel, the new owner shall be entitled to occupy the slip space for the rest of that boating season only if the vessel is already in the water and the Dock Committee determines there has been no effort to subvert this clause.

## **11. Grievance Procedure:**

1. Any member on the waiting list for a slip space or on the floating docks, and next in line for the fixed dock, can request a review of spot assignment if ownership of a boat already occupying the hard dock is transferred.

2. Written notice of a review needs to be made to the Dock Committee.
3. Within 15 days of receiving this request, the Dock Committee must meet to discuss the specifics of the request and either make a ruling and/or set another meeting, within 15 days, to allow for further research. This may include requesting documentation and/or interviewing those involved.
4. The Dock Committee will then render a decision, in writing to all parties involved and to the Secretary for inclusion in the official records of the Club.

## **12. Insurance**

All members renting slip spaces must carry liability insurance. Members will not be allowed to occupy slip spaces or maintain their seniority on the dock without liability insurance.

## **13. Occupancy of Slip**

If the slip space is not occupied for at least 15 days between Memorial Day and Labor Day by the reserving member for two consecutive seasons, the Dock Committee shall be able to review the situation and determine if the slip should be reassigned.

## **14. Marquette Yacht Club Dock Agreement**

A signed Marquette Yacht Club Dock Agreement with reference to these rules must be on file with the Secretary prior to vessels being allowed to occupy the slip space. A copy of the regulations will be sent with the dues notice each year to be signed and returned with payment.

## Appendix IV. Club Rental Policy

The Marquette Yacht Club (MYC) grounds are available for rental by Regular and Joint Members only. A written request for events larger than 15 people will be submitted to the MYC Board detailing the nature of the event, estimated attendance, and time the Club is needed. Approval or denial of the request will be determined by the MYC board. Care will be exercised so that the informal friendly nature of the club is not compromised. Renting the Club does not give the renter the right to keep other members from using the Club. The renter is responsible for prompt clean up and restoration afterwards.

No fee will be charged for small informal gatherings hosted by a Regular member involving 15 people or less and which do not infringe on use of the clubhouse or grounds by the membership. An application is not necessary, but permission should be requested from the MYC Board, and logged on the club calendar to assure there are no conflicts.

Requests from Regular members to host private events involving more than 15 people will be considered by the board if the applicant has been a member for at least 1 ½ seasons prior to submitting a request. If approved, the fees and requirements are as follow:

Number of people	Min. Fee	Refundable security deposit	Formal application	Insurance
1-15	none	none	No. Informal request only	Not required
16-50	100	100	Yes, 30 days prior	Not required
51-100	200	250	Yes, 30 days prior	Show proof
More than 100	500	500	Yes, 60 days prior	Show proof

- Cost may be greater depending on event details.
- Only one event greater than 15 people per year per member will be approved.

- The MYC will only permit large events (>100) during non-holiday weekends, and will approve no more than 3 per year.
- Additional details on rental requirements are noted on the rental application form.
- Insurance coverage must list the MYC as an additional insured with minimum coverage of \$2,000,000

The Board may approve community service events and community fund raising events with the rental fee and conditions determined on a case by case basis. Events for Club associated entities (e.g., MJYC, Ensign Fleet, Laser Fleet) will be considered separate from these rules and will normally not involve a fee.

Rental requests received from non-members will not be considered and commercial events will not be approved. A commercial event is defined as one where an event organizer hosts the event as a business venture for personal gain.

Additional rules and Agreement Form are available at the MYC Website.

# Appendix V. Marquette Yacht Club Charter & Bylaws

## Article I Name and Objective

Section 1. The name shall be the Marquette Yacht Club

Section 2 The purposes of this association are:

Vision: *To provide a unique gateway to recreational boating in our community.*

Mission: *To encourage and support sailing and non-motorized boating by providing facilities for the recreational, educational, and social use of its members.*

Principles: *To maintain the cost of access to achieve affordable facilities for members with a predictable fee structure. 2) To host and encourage user groups to promote diverse community participation in activities with an emphasis in education, safety, and outreach.*

Section 3. This shall be a non-profit association. Any gains or remainder from dues shall not benefit any member or individual and shall be used only as stated in this charter.

## Article II Membership and Dues

Section 1. Regular Members shall have all the privileges of the club including voting (one vote) and holding office (one board seat). All members shall be Regular Members unless they have been admitted to one of the classes described elsewhere in this article. The classification includes privileges for all family members including two adults in a committed relationship and their dependents as recognized in the US Tax Code.

Section 2. Joint Membership: A Joint Membership shall have all the privileges of a Regular Membership and allows two adults in a committed relationship the ability to have two votes and/or two board seats.

Section 3. Associate Members will generally have all the privileges of Regular Members except they may not vote or hold office. The Board of Directors may adopt other differences as deemed appropriate.

Section 4. Student Members shall generally have all the privileges of the Associate Member, though the Board of Directors may adopt other differences as deemed appropriate.

#### Section 5. Termination of Membership

- A. A member in good standing may resign upon written notice to the Secretary.
- B. Members who have not paid their dues by May 1, may be notified and their membership terminated on June 1 if dues remain unpaid.

Section 6. Regular Members are required to purchase one share of capital stock.

Section 7. The Board of Directors shall set the dues for the coming year at the Annual Meeting. Annual dues are payable beginning April 1. Members accepted after August 15 shall pay one half the annual dues.

### Article III Meetings and Voting

Section 1. Meetings of the club general membership shall be held at least two times per year, and additionally as called by the Commodore

Section 2. The Annual Meeting shall be in the Fall at which time the officers and Board of Directors shall be elected.

Section 3. The Board of Directors shall meet at least twice annually or as called by the Commodore to transact necessary business.

Section 4. Any Regular Member in good standing and present at a general membership meeting is eligible to vote.

Section 5. Electronic participation in meetings and voting may occur when deemed advantageous by the Board. In such cases, electronic participants voting are considered as “present” as referenced in this document.

#### Article IV Officers and Board of Directors

##### Section 1. Election and Term

- A. The Board of Directors shall consist of the Commodore, Vice-Commodore, Secretary, Treasurer and three members all in good standing. The immediate past-Commodore shall be an ex-officio member of the Board.
- B. The Officers of the club shall be elected for one-year terms at the Annual Meeting and serve until their successors are elected.
- C. Three members shall be elected to the Board of Directors to serve three-year terms, one member elected each year and serving until their successors are elected.

Section 2. The management of the club shall be entrusted to the Board of Directors. The officers shall act in an administrative capacity and the entire board shall act in a representative legislative capacity and exercise the powers normally appurtenant within these definitions.

- A. The Commodore shall preside at meetings of the Club and board and shall have the powers normally appurtenant to the office of Commodore in addition to those specified in this charter.

- B. The Vice-Commodore shall have the powers and duties of the Commodore in the case of the Commodore's absence or incapacity and shall succeed to the vacated office of Commodore.
- C. The Secretary shall keep a record of all meetings of the club and the board, notify members of meeting dates, mail out club dues notices, keep a roll of the members with addresses, shall have charge of all correspondence, function as co-historian, and help maintain a scrapbook.
- D. The Treasurer's duties include, to collect and receive all monies due the Club and receipt therefore. All monies shall be deposited in a bank designated by the board in the name of the Club. The books shall be made open to inspection by the board and any agency required by law.

Section 3. Vacancies occurring on the Board during the year shall be filled for the unexpired term of office by a majority vote of the remaining members of the board at its first regular meeting following the creation of such vacancy.

Article V    Club Year, Annual Meeting, Elections.

Section 1. The Club's fiscal year shall begin on the first day of January and end on the last day of December. The Club's official year shall be following the election at the annual meeting and continue through the election at the next annual meeting.

Section 2. Nominations – During the month of September, the Board shall select a slate of candidates to present at the annual meeting for officers and Board members.

Section 3. Elections shall be held at the annual meeting. Elections shall be held by secret ballot unless a motion is adopted to proceed with a voice vote, and those receiving a majority of the eligible votes present will be declared elected.

## Article VI. Committees

Section 1. Standing committees will be formed to care for the docks, buildings and grounds. The committees and their Chairpersons shall be appointed by the Board, and members will be appointed by the Chairpersons. Other committees may be appointed at the discretion of the Commodore.

### Section 2. Purpose Protection Committee

- A. There shall be a permanent committee known as the Purpose Protection Committee with three (3) members. Initial members of the Purpose Protection Committee shall be appointed by the Board of Directors for indefinite terms and shall continue as Purpose Protection Committee members until resignation, removal as set forth in Section 2(B) below, or death. Appointments to fill vacancies on the Purpose Protection Committee shall be made by majority vote of the Board of Directors.
- B. Members of the Purpose Protection Committee shall be Regular Members and shall have held Regular Membership in the MYC for at least ten (10) years prior to appointment to the Purpose Protection Committee. A member of the Purpose Protection Committee shall be removed from the Committee only upon the written vote of all other members of the Purpose Protection Committee.
- C. The Purpose Protection Committee shall review all proposals that the MYC land or buildings be transferred, sold, or that the essential purposes of the MYC be changed, or that the MYC be dissolved. Any such proposal must be unanimously approved by the Purpose Protection Committee prior to being submitted to a vote of the Members of the MYC.

- D. There shall not be regularly scheduled meetings of the Purpose Protection Committee. Meetings of the committee may be called on five (5) days notice by any committee member. All members of the Purpose Protection Committee shall be present before a quorum is present. At a meeting of the Purposed Protection Committee, the members shall first elect a Chairperson and Recording Secretary for said meeting, and then discuss and vote on any proposal described in sub-section (C) above. A unanimous affirmative vote of the members of the Purpose Protection Committee shall be required before any proposal described in subsection (C) above shall be submitted to a vote of the MYC Regular Members.

## Article VII Amendments

Section 1. With the exception of Article VI, Section 2 above, amendments to this Charter and Bylaws may be proposed by the Board of Directors or by written petition addressed to the Secretary and signed by 20 percent of the Regular Members. Proposed amendments must be considered by the Board and presented with recommendations within three months from receipt.

Section 2. The proposed amendment must be advertised prior to the meeting it will be voted on. This will be done by written communication from the Secretary. Electronic communication will qualify as written communication. The Charter may be amended by two-thirds vote of members present at the meeting.

## Article VIII Dissolution

The Club may be dissolved at any time by the written consent of three-fourths of the members. In the event of the dissolution of the Club, any property or assets of the Club shall be given to a worthy organization that promotes boating or improvement of harbor facilities to be selected by the Board of Directors. Dissolution and transfer of club property must first be approved by the Purpose Protection Committee as specified in Article VI, Section 2, C.

Article IX Order of Business

Section 1. All meetings of the Club shall be conducted according to parliamentary procedures.

Section 2. Board meetings shall have a business meeting including reports of officers and committee chairpersons.

## Appendix VI. MYC Committees

### Marquette Yacht Club Committee Terms of Reference

Committees are organized as described in this document and approved by the MYC Board. Committees act semi-autonomously as described herein, within constraints placed by the Board or noted in this document, and with periodic consultation with the Board. Committees will generally be led by a Board member. Leaders will be appointed by the Board for indefinite terms and additional members may be appointed or relieved by the Commodore. Expenditures by Committees may be made consistent with the Committee's terms and within limits preapproved by the Board. Documentation must be provided to the Treasurer for reimbursement. Committees need not follow formal rules of order during meetings but should act by consensus when possible.

#### COMMITTEES and TERMS

**COMMUNICATIONS:** Chairperson: Matt Zavislak. Members: as noted below:

Members of this committee have specific roles:

**Web Leader** (Zavislak) – Maintain web site, databases and other infrastructure to support e-services. Assist secretary in accessing, maintaining and using operational databases. Assist in posting/circulating provided communications.

**Commodore** - Work with club officers to draft important updates to members for posting on the website, facebook and circulation by email.

**Secretary and Treasurer** – work together to maintain updated mailing lists of members and assure that key dues and fees notices are sent.

**Fleet captains and committee chairs** – Work with web leader

to assure necessary notices and events are posted on calendar and key information is circulated.

General duties of the Committee as a whole:

- Keep membership informed of current events, club initiatives, and key Board actions.
- Use web site, email, and other traditional and novel methods to inform prospective members and like-minded entities to promote MYC activities of interest and to recruit new members.
- Maintain website with current information, with frequent updates.
- Maintain up-to-date calendar of events and critical dates on website.
- Work with Secretary to maintain robust mailing lists for members, past members, and interested parties and associations to increase interest and knowledge of MYC.

**DOCK:** Chairperson: Michael Twohey. Members: Lewis, Nezich, Shinnars, Strandlie. Up to five members are appointed by the Commodore and will usually include one non-docker (not at present).

- Develop dock rules for approval by Board
- Assure technical design and configuration of docks.
- Assure technical design; and layout of upland storage in consultation with House/Grounds Chair.
- Assign dock and upland storage space based on established Board approved rules.
- Maintain records of docker seniority and dock waiting list requests consistent with Board approved rules.
- Coordinate volunteers, and develop and communicate schedules for dock installation, removal, and repair.
- Monitor condition of shore-side retaining wall and dock

facilities, and plan for long term maintenance and improvement.

- Make periodic projection of future expenses with recommendation for sinking fund (capital replacement), maintenance, and operations funding.
- Recommend annual budgets to Board for dock installation, removal, operations, and maintenance.
- Maintain records of dock warranties, life expectancies.
- Work with Treasurer and Secretary to monitor billing and initiate late payment procedures.
- Enforce dockage rules with discretion.
- Keep Board informed of critical operations and timetables.

**GROUNDS:** Chairperson: Mike Potts. Members: TBD at discretion of Commodore.

- Coordinate organization and maintenance of grounds and shed exclusive of docks and boat storage.
- Propagate/amend rules for use of grounds as needed for approval by the Board.
- Coordinate volunteer activities for landscaping and maintenance, including:
  - Lawn maintenance, leaf and litter pick-up, dumpster schedule, periodic cleanups, and organization of the shed.
- Plan for cost effective improvements to facilities consistent with long-term planning objectives approved by Board.
- Maintain fencing consistent with Board policies.
- Propose and maintain useful signage as approved by Board.

**HOUSE; Chairperson: Doug Tosa. Members TBD at discretion of Commodore.**

- Coordinate organization and maintenance of clubhouse, canopied area and deck.
  - Coordinate volunteer activities for building maintenance, including winterization, regular cleaning of clubhouse, stocking of toilet and cleaning supplies, care of grill, deck furniture and replenishment of propane.
- Plan for cost effective improvements to facilities consistent with long-term planning objectives approved by Board.
- Work with Secretary to assure security features e.g. locks passwords, and keycards, are consistent with Board policies.
- Propagate/amend rules for facilities as needed for approval by the Board.
- Propose and maintain useful signage as approved by Board.

## Thank You!

As a member of Marquette Yacht Club, you are supporting our efforts to keep safe, recreational boating alive and growing in our community. On behalf of everyone involved in MYC, thank you for your contribution! We are excited for the season ahead, and are grateful to have you as an important member of our boating family. Please share your experiences with each other, with joy and passion, and with anyone who will listen.

See you on the lake!

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